

# EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning and Conduct Capability – CPCC  
Director / Civilian Operations Commander

Brussels, 06 -09- 2017

**TO ALL REPRESENTATIVES TO PSC**

**Subject: 2-2017 Call for Contributions for Visiting Experts for the European Union Capacity Building Mission in Somalia (EUCAP Somalia)**

**References:** Council Decision 2012/389/CSFP of 16 July 2012 on the Establishment of EUCAP NESTOR  
Council Decision 2016/2240/CFSP of 12 December 2016 Amending and Extending the Mission Mandate until 31 December 2018

Dear Ambassador,

## **1. Background**

On 31 May 2016, the PSC endorsed Revised Guidelines on the use of "Visiting Experts" in the context of civilian CSDP Missions.

A "Visiting Expert" is defined as an expert, seconded by EU Member States, with a qualification not permanently required and/or sufficiently available in general within a CSDP Mission and who will, on a temporary basis, help execute the Mission mandate as previously planned and budgeted for in related planning documents.

I kindly invite EU Member States to put forward qualified candidates for the position as listed in Annex 1.

## **2. Methodology**

- a) EU Member States are requested to examine the personal profile and the job description to ensure that:
  - Proposed candidates meet the listed criteria described in the essential requirements and in the job descriptions (**Annex 1**).
  - Each candidate completes and sends the standard job application form in English through one of the following channels:

- Completing **Annex 2** to this letter (application form in Word format to be sent as an e-mail attachment to the e-mail address indicated at point c) below), indicating which position(s) the candidate is applying for;
- Completing the online **Application Form (AF)** accessible on the Goalkeeper-Registrar software module at:

<https://goalkeeper.eeas.europa.eu/registrar/>

Indicating which position the candidate is applying for. Please note that this option is available to Member States who have operationalised the Registrar module at national level.

- b) Proposed candidates should satisfy in full the criteria set out in the Job Description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) I would appreciate it if EU Member States would submit offers of personnel at their earliest convenience, **but not later than Friday 29 September 2017 at 17:00 hours Brussels time**. EU Member States should submit their personnel offers to the following e-mail address:

[\*\*cpcc.eucaphoa@eeas.europa.eu\*\*](mailto:cpcc.eucaphoa@eeas.europa.eu)

or

[\*\*https://goalkeeper.eeas.europa.eu/registrar/\*\*](https://goalkeeper.eeas.europa.eu/registrar/)

- d) Interviews will take place during the course of the second week of October 2017.
- e) CPCC will be responsible for notifying EU Member States of the outcome of the selection process. Communication of the selection results is expected to take place in October 2017.
- f) Selected personnel should be ready for deployments to the Mission within the deadlines specified in the Job Description.

### **3. General Information**

- a) Only personnel nominations received through official channels from EU Member States will be considered. The Mission pays the daily allowances for Visiting Experts, the travel costs to and from the place of deployment reserved by the Mission and any duty travel undertaken by Visiting Experts while on deployment. Each EU Member State bears the salary and other costs related to the Visiting Experts put at the Mission's disposal, according to the Council documents 8551/12 (4 April 2012) and 9084/13 (30 April 2013).
- b) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. EU Member States are encouraged to take this into account when offering contributions.
- c) The selected candidates will have to be in possession of the necessary level of Personnel Security Clearance (PSC) as mentioned in the Job Description when deployed. The seconded personnel should bring the original certificate upon deployment.

- d) Due to the non-permanent nature of Visiting Experts assignments to CSDP Missions, specific provisions apply with regard to their status, entitlements, rights and obligations and security. The description of this administrative dimension can be found in **Annex 3**.
- e) It is moreover expected that all newly selected Mission Members have undergone CSDP specific pre-deployment training before joining the Mission. CSDP specific pre-deployment training courses are regularly offered under the auspices of the European Security and Defence College (ESDC). In case ESDC does not offer a suitable course, a national alternative is also an option<sup>1</sup>.
- f) Any further information required relating to the selection and deployment of EU staff may be obtained from CPCC by contacting:

**Mr Tapio Rasanen**  
**cpcc.eucaphoa@eeas.europa.eu**  
**+32 (0)2 584 26 43**

Yours sincerely,



Kenneth DEANE

**Enclosures:**

- Requirements and Job Descriptions (**Annex 1**)
- Standard Application Form (**Annex 2**)
- Requirements and Administrative Issues (**Annex 3**)

cc: CivCom Delegates

---

<sup>1</sup> <http://eeas.europa.eu/esdc>